



Coronavirus (COVID-19) Risk Assessment Summary – UK Residential Visits

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done?
PREVENTION						
Transmission due to contact between individuals	<i>Staff, Guests, Visitors and Contractors</i>	<p>Customer and new recruits are being directed to the government guidance on travel advice.</p> <p>Through briefing, signage and supervision ensuring that everyone is aware of the need to maintain basic personal hygiene and regular handwashing.</p> <p>Signage relating to good personal hygiene is displayed.</p> <p>Providing hand sanitiser at each entrance to dining rooms and at receptions.</p> <p>Ensuring liquid soap is provided in all communal toilets and guest accommodation.</p> <p>Ensuring staff are reminded of personal hygiene and have supplies of soap.</p> <p>Ensuring that everyone is aware of their obligation to report any illness.</p> <p>Essential travel only, between sites, for all PGL Staff.</p>	No	n/a	n/a	Yes

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Transmission between groups	<i>Visitors</i>	Queue Management – Retail, Dining Room, Meeting Points. No mixed group activities including Disco.	No	n/a	n/a	Yes
Transmission due to contact with surfaces and objects	<i>Staff, Guests, Visitors and Contractors</i>	Enhanced cleaning regimes for areas of high congregation, frequent touch points, relevant activity equipment. <ul style="list-style-type: none"> • Door handles / push plates in and around WCs, Dining Rooms, Communal Offices, Reception, Vending machines, Keypad Door Locks. • Entrances to buildings, Classrooms, Accommodation corridors should be regularly sanitised through the day and evening. • Doors to bedrooms. • Hard surfaces in bedrooms. • Dining room tables, chairs, trays, counters and equipment. • Activity Equipment, particularly that which has potential contact with faces. • Coach operators have been instructed about the need for good personal hygiene and regular disinfecting of coaches. 	No	n/a	n/a	Yes

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Transmission via food and drink	<i>Staff, Guests, Visitors and Contractors</i>	<p>Remove self-service from catering provision, including: trays, cutlery and food.</p> <p>Prohibit the use of water fountains, guests must use drinks stations for filling water bottles.</p> <p>Remove all unwrapped confectionery from the shops.</p>	No	n/a	n/a	Yes
RESPONSE						
Transmission of infection	<i>Staff, Guests, Visitors and Contractors</i>	<p>Documented Response plan in place to ensure effective cleaning, protect the cleaning the team and reduce the risk of spreading the virus.</p> <p>Self-Isolation and reporting guidance is aligned to Government / NHS advice.</p> <p>For guests with suspected infection, centres have identified rooms for isolation whilst guest is awaiting collection (if being moved is possible and appropriate).</p> <p>Centres have identified accommodation for staff to self-isolate.</p>	No	n/a	n/a	Yes

Name of Assessor:	Paul Kenwright	Number of continuation sheets used: 3
Department:	Head of Safety and Standards	
Review Date:	To be updated upon release of further guidance from UK Government, DfE, NHS (All being monitored on a daily basis)	